

## **Ministry of Health and Welfare Directions Governing Subsidies/Donations for Participating in or Organizing International Health and Welfare Affairs**

Ratified on May 3, 2010

Amended on October 2, 2013

1. The Ministry of Health and Welfare (MOHW) formulated the Directions Governing Subsidies/Donations for Participating in or Organizing International Health and Welfare Affairs (hereinafter the Directions) for experts, scholars, institutions, and organizations that participate in or organize international health and welfare affairs.
2. The recipients of subsidies/donations are as follows:
  - (1) Researchers, experts, and scholars from domestic and overseas research institutions, colleges and universities, medical and health institutions, and juridical persons.
  - (2) Nongovernmental organizations and foreign government agencies and organizations that have been legally established and have normal business operations.
3. International health and welfare affairs refers to the act of attending or organizing the following types of international medical, health, and welfare exchanges and cooperative work:
  - (1) Traveling overseas to attend conferences, workshops, and activities related to international health and welfare;
  - (2) Attending international medical and health conferences organized by the World Health Organization or non-State actors in official relations with WHO;
  - (3) Organizing workshops, training camps, and other activities related to international health and welfare;
  - (4) Other types of cooperation, exchanges, and relief programs or activities related to international health and welfare.
4. Subsidy/donation items and the standards applied for such items are as follows:
  - (1) Those who meet the requirements provided in the first and second paragraphs of the preceding article may apply for a subsidy/donation to fund expenses such as the production and distribution of promotional materials, conference registration fees, training camp tuition fees, activity fees, living expenses, and

international flight tickets (round-trip). The maximum amount of subsidy/donation shall not exceed NT\$100,000 for an individual and NT\$300,000 for a group.

- (2) Those who meet requirements provided in the third paragraph of the preceding article may apply for a subsidy/donation. However, the maximum amount of subsidy/donation shall not exceed NT\$1 million.
  - (3) Those who meet the requirements provided in the fourth paragraph of the preceding article shall be handled as special projects.
  - (4) For those who meet the requirements provided in the third and fourth paragraphs of the preceding article and have already collected application fees, registration fees, or other fees from participants, they may receive up to one-third of the remaining amount of funding required, and the subsidy/donation amount shall not exceed NT\$300,000.
5. The application for a subsidy/donation shall be submitted by the institution or organization that the applicant works for, and the following relevant documents shall be attached to the application in accordance with the regulations:
- (1) Those who are invited to attend overseas meetings, training camps, and other activities related to international health and welfare shall attach to the application the official invitation letter, meeting schedule and venue, financial estimates, and sources of funding.
  - (2) Organizers of workshops, training camps, and other activities related to international health and welfare shall submit an event proposal that includes the following content: the name of the event organizer, agenda of the conference, financial estimates, and sources of funding.
6. The review of proposals submitted to secure subsidies/donations shall be conducted in accordance with the relevant provisions of the Precautions on the Ministry of Health and Welfare Matters Subsidy/Donation enacted by the MOHW.
7. Those who accept MOHW subsidies/donations as specified in the third paragraph of Article 4 shall report to the MOHW in advance to obtain approval for any associated relief methods and the donor name to be used.
8. Those who apply for subsidies/donations shall submit the relevant materials in

accordance with the requirements of the competent department of the MOHW. An applicant who has already applied to other agencies for subsidies/donations for a cause or activity shall list the content of all funds, agencies responsible for handling their applications, the approved items, and the amount of subsidy/donation provided.

9. For subsidies/donations for plane tickets, applicants may apply for reimbursements for economy-class direct flights to event venues. An applicant's cost-of-living allowance shall be calculated in accordance with the Amount Table of Foreign Per Diem Allowance of Central Government Agency of the Directions for the Overseas Travel Allowance Disbursement issued by the Executive Yuan.
10. Those who have already received a subsidy/donation shall not be granted another subsidy/donation for engaging in other affairs of the same nature within the same year.
11. Those who have received other subsidies/donations provided by the government in accordance with other regulations may not apply for subsidies/donations in accordance with the Directions.
12. Those who are granted subsidies/donations shall submit a project report, a list of actual expenses, a list of expense items and the amount of a subsidy/donation that is allocated for each item (recipients of subsidies/donations from two or more government agencies shall disclose the subsidized items and amount from each agency), expenditure vouchers (photocopies are accepted for partial subsidies/donations), and foreign exchange memos to the MOHW for the reimbursement and closing of funds. Other types of cooperation, exchanges, and relief plans or activities related to international health and welfare shall be handled as special projects.
13. If necessary, the MOHW may invite individuals or groups who previously received subsidies/donations to share information on the process and experience of organizing events or attending meetings. Those who fail to comply with the preceding articles with respect to poor event organization, obtain unsatisfactory outcomes, use their subsidies for purposes other than the designated purpose, or make false declarations shall return the subsidies/donations that they received and

may not receive another subsidy/donation thereafter.

14. Any subsidy/donation allocated for procurement shall be handled in accordance with the relevant provisions of the Government Procurement Act.
15. Any balance remaining from a subsidy/donation provided by the MOHW shall be returned and may not be used for other purposes.
16. Matters not specified in the Directions shall be handled in accordance with MOHW's Directions Governing the Accounting for MOHW Subsidy/Donation and other relevant regulations.
17. Subsidies/donations specified hereof shall be allocated by the MOHW through its annual budget.